



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

Advisory No. **129**, s. 2026
 June 16, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
 this advisory is issued not for endorsement per DO 28, s. 2001
 but only for the information of DepEd officials,
 personnel/staff, as well as the concerned public.
 (Visit www.deped.gov.ph)

**LIST OF PARTICIPANTS ON THE ORIENTATION AND TRAINING ON CAMP
 COORDINATION AND CAMP MANAGEMENT (CCCM) AND INTERNALLY
 DISPLACED PERSONS (IDP) PROTECTION FOR DISASTER
 RESPONSE TEAMS AND SHELTER MANAGERS**

The City Social Welfare and Development Office (CSWDO), in partnership with the City Disaster Risk Reduction and Management (CDRRMO), will be conducting the **Orientation and Training on Camp Coordination and Camp Management (CCCM) and Internally Displaced Persons (IDP) Protection for Disaster Response Teams and Shelter Managers** on **June 16-18, 2026 (Batch 1)** and **June 23-25, 2026 (Batch 2)** at **Training Hall 1, Tayabas City Hall, Brgy. Baguio Tayabas City.**

No.	Name of Participant for Batch 1	Position
1.	Frenalyne B. Tabernilla	PDO I
2.	Jobelle L. Maningas	PDO I

No.	Name of Participant for Batch 2	Position
1.	Ariel C. Cabuyao	PDO II
2.	Imelda C. Raymundo	CES-SGOD

Attached is a copy of the letter from the City City Social Welfare and Development Office (CSWDO).

For further queries and clarification, you may contact:

Ariel C. Cabuyao
 PDO II
 09338177135
ariel.cabuyao@deped.gov.ph

Widest dissemination of this advisory is desired.

Handwritten mark

SGOD- list of participants on the orientation and training on camp coordination and camp management (cccm) and internally displaced persons (idp) protection for disaster response teams and shelter managers
 SGOJ3A7J-004947/June 16, 2026



Address: Brgy. Potol, Tayabas City
 Telephone No.: (042) 785-9615
 Email Address: tayabas.city@deped.gov.ph
 Website: <https://www.sdotayabascity.ph>



**TAYABAS CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE
&
CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE**

06 June 2026

Dr. CELEDONIO B. BALDERAS, Jr
Schools Division Superintendent
DepEd Tayabas City

Subject: *Invitation for the Orientation & Training on CCCM and IDP Protection*

Dear **Dr. Balderas**;

The City Social Welfare and Development Office (CSWDO), in partnership with the City Disaster Risk Reduction and Management Office (CDRRMO), will conduct the ***Orientation and Training on Camp Coordination and Camp Management (CCCM) and Internally Displaced Persons (IDP) Protection for Disaster Response Teams and Shelter Managers*** on ***June 16–18, 2026 (Batch 1)*** and ***June 23–25, 2026 (Batch 2)*** at Training Room 1, New Tayabas City Hall.

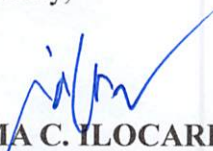
This training aims to strengthen the capacity of Local Government Unit (LGU) personnel and responders in effectively managing evacuation centers and ensuring the protection, safety, and well-being of internally displaced persons during emergencies and disasters. Through this activity, participants will gain the necessary knowledge and skills in camp coordination, camp management, protection standards, and humanitarian response principles, thereby enhancing the LGU's preparedness and ability to provide organized, inclusive, and dignified assistance to affected families and communities during disaster situations.

Resource Speakers from the Department of Social Welfare and Development (DSWD) Field Office IV-A CALABARZON will facilitate the three-day training. In this regard, we are pleased to invite two (2) of your technical staff to attend Batch 1 and yourself, together with one (1) technical staff, to attend Batch 2 of the said training. This arrangement aims to ensure broader participation and capacity-building among key personnel who will be involved in disaster response, evacuation center management, and the protection of internally displaced persons.

Attached herewith are the Confirmation Slip and Program of Activities for your reference. Should you have any questions or concerns, please feel free to contact us at (042) 797-3800 and look for Ms. Sophia Luces, Project Evaluation Officer I, or send an email to cswdo@tayabas.gov.ph.

Thank you very much!

Sincerely,


IRMA C. ILOCARIO, RSW
CSWDO



TRAINING ON CAMP COORDINATION AND CAMP MANAGEMENT (CCCM) AND INTERNALLY DISPLACED PERSONS (IDP) PROTECTION FOR LGU TAYABAS CITY, QUEZON

**June 16-18, 2026 and June 23-25, 2026
New Tayabas City Hall, Tayabas City, Quezon**

PROGRAM OF ACTIVITY

DAY 1 (JUNE 16, 2026)

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 AM- 9:30 AM	Preliminaries Registration and Billeting Prayer Acknowledgement of Participants Welcoming Message Expectation Setting Training Rules Presentation of Training Overview and Objectives	Facilitator/Alert Team
9:30 AM - 12:00 AM	Module 1 Session 1 - International and National DRRM Framework, NDRP, and the Cluster Systems Approach Activity 1 - Concept Mapping	Ms. Marilyn T. Barrameda Provincial Link/PPPMO DSWD FO IV CALABARZON
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 2:00 PM	Module 1 Session 2 - Core Humanitarian Principles and Standards Activity 1 - Case Scenario Activity 2 - Picture Perfect	Ms. Bernadette M. Manalili TS III-TAAORSS Head/ORD DSWD FO IV CALABARZON
2:00 PM - 4:00 PM	Module 1 Session 3 - Internally Displaced Persons, Protection Services, Philippine Laws and Policies on Children and Women's Protection Activity 1 - Problem Identification	Ms. Bernadette M. Manalili
4:00 PM – 5:00 PM	Module 2 Session 1 - Introduction to CCCM and IDP Protection Activity 1 - World Cafe: Do's and Don'ts in Evacuation Center	Ms. Marilyn T. Barrameda
5:00 PM - 5:30 PM	Daily Synthesis and Reminders	Facilitator/Alert Team

DAY 2 (JUNE 17, 2026)

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 AM - 8:15 AM	Opening Prayer Training Recapitulation	Facilitator/Alert Team
8:15 AM - 10:45 AM	Module 2 Session 2 - Camp Facilities and Services Activity 1 - Site Mapping	Ms. Marilyn T. Barrameda
10:45 AM - 12:15 NN	Module 2 Session 3 - Camp Life Phases	Ms. Bernadette M. Manalili
12:15 NN - 1:15 PM	Lunch Break	



1:15 PM - 3:15 PM	Module 2 Session 4 - Roles and Responsibilities of Key Actors in CCCM Activity 1 - CCCM and IDP Protection Structure	Ms. Bernadette M. Manalili
3:15 PM - 4:45 PM	Module 3 Session 1 - Information Management and Reporting Tools in CCCM and IDP Protection Activity 1 - Message Relay	Ms. Marilyn T. Barrameda
4:45 PM - 5:15 PM	Module 3 Session 2 - Reporting Tools Activity 1-Familiarization of reporting tools	Ms. Marilyn T. Barrameda
4:45 PM - 5:00 PM	Daily Synthesis and Reminder	

DAY 3 (JUNE 18, 2026)

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 AM - 8:30 AM	Opening Prayer Training Recapitulation	Facilitator/Alert Team
8:30 AM - 9:00 AM	Module 3 Session 3 - Reporting, Referral, Grievance and Redress Mechanism Activity 1-Referral System	Ms. Marilyn T. Barrameda
9:15 AM - 9:45 AM	Functional Exercise Scenario 1; Planning	Ms. Bernadette M. Manalili Ms. Marilyn T. Barrameda
9:45 AM - 12:00 AM	Functional Exercise Scenario 2 - 4 EOC and Evacuation Center	
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 3:00 PM	Functional Exercise Processing	Ms. Bernadette M. Manalili Ms. Marilyn T. Barrameda
3:00 PM - 4:00 PM	Closing Activity <ul style="list-style-type: none"> ● Post-Test ● Training Evaluation ● Overall Synthesis ● Closing Remarks ● Awarding of Certificates 	Facilitator/Alert Team



CITY GOVERNMENT OF TAYABAS
New City Hall Building, Brgy. Baguio, City of Tayabas, 4327

Doc. No.: HRM-L&D-003

Rev.: 0

LEARNING AND DEVELOPMENT

Effectivity Date: January 2024

TITLE: CONFIRMATION FORM

Page: 1 of 1

Title of L&D Intervention	TRAINING ON CAMP COORDINATION AND CAMP MANAGEMENT (CCCM) AND INTERNALLY DISPLACED PERSONS (IDP) PROTECTION		
Date	June 16 to 18, 2026	Time	8am to 5pm
Venue	Training Room 1, New Tayabas City Hall		

Name of Participant			
Preferred Name or Nickname		Birthday (optional with consent)	
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Sexual Minority/LGBT (Optional): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Preferred Pronouns: <input type="checkbox"/> He <input type="checkbox"/> She			

Position	
Department/Section	
No. of Years in the City Government of Tayabas	
Educational Background	
Persons or Groups with Special Needs (Optional)	
Please advise on food restriction/s	

Email Address	
Cellphone Number	

Preferred Date of Attendance (for multiple batches)	Batch 1: June 16 to 18, 2026
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I hereby commit to attend the learning intervention.	The abovementioned is hereby nominated to attend the learning intervention
_____ Signature of the Participant	_____ Signature of Department/Section Head



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Date	June 23 to 25	Time	8am to 5pm
Venue	Training Room 1, New Tayabas City Hall		

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Preferred Name or Nickname		Birthday (optional with consent)	
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Sexual Minority/LGBT (Optional): <input type="checkbox"/> Yes <input type="checkbox"/> No		
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Email Address	
Cellphone Number	

Preferred Date of Attendance (for multiple batches)	Batch 2: June 23 to 25, 2026
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